

Library Building Committee
Minutes
October 6, 2015
Community Center -- Meeting Room 2:00 pm

In attendance: Molly MacAuslan (Chairperson), Frank Governali, Martha Palmer, Kathy Ray, Kate Williams-Hewitt, Nadine Cole, Cynthia Lobenstein, Greg Marles, Dick Reed.

Absent: Jay Scherma.

Call to order: 2:05PM

- 1) Approval of Meeting Minutes: September 22, 2015
 - ❖ All in favor
- 2) Signage Update: Dick, Cynthia & Nadine
 - ❖ LBC reviewed and discussed all signage.
 - ❖ Frank moved that we approve the signage plan as presented. Martha Second.
 - ❖ All in favor.
 - ❖ A proof reading sub committee will be Martha, Frank and Jay.
- 3) Sculpture Update: Kate
 - ❖ Martha and Kate researched the work of several New England sculptors and came down to our top 3. Kate, Martha, Cynthia and Bev Sherman will meet with the 3 sculptors on Thursday, October 8th 2015 at 1:00 and report back to the full committee. The full committee will vote on the final sculpture choice.
- 4) Wish List (Audio System) & FF&E (Pavers) Update: Greg
 - ❖ Greg recommends using Head Light Audio Visual... Cape Elizabeth Technology department has reviewed the work and supports this decision. The projector, cabling and hook ups will be included in Head Light contract. The screen will be painted but a power switch will be added for a possible future electronic screen. Greg and the Design Team will research the price of the paint for the screen.
 - ❖ MollyFrank moved that we approve \$10,500 plus the cost of the wiring dollars for the project. Kathy second. I don't think I made this motion—I think I suggested the number based on Greg's input, and Frank probably made the motion.
 - ❖ All in favor.
- 5) FF&E Update:
 - ❖ **Pavers:** Originally contractors and building committee agreed on the price with Zachau for the pavers. That original contractor is no longer recommended to do the work. Zachau found a new contractor with better work recommendations. The new contractor's bid for the pavers has a higher price that is more in line with the market value. The foundation is covering the cost for the pavers because the LBC voted that this would be an improvement for the Library.
 - ❖ The design team will give a description of the work recommended in the Poetry room and the Children's Library. Molly will share the information for the foundation and report back to the LBC.
- 6) Donor Event (January 16, 2016) Update: Molly
 - ❖ The date of the donor event is currently scheduled to be January 16, 2016 but may be affected by the completion date.
- 7) Other?

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- ❖ Monday, December 9th is the date of the first shelving delivery. Nadine reported that the company will hold the shelves until the library is ready to receive them.
 - ❖ December 21st is the estimated finish date for the punch list.
- 8) Next Meeting Date:
❖ Next Meeting Date: November 3rd at 2:00 p.m
- 9) Adjournment: 3:38 p.m.

Submitted By:
Kate Williams-Hewitt

Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.